

IASSIST Hybrid General Business Meeting
Approved Minutes
30 May 2024

All documents for this meeting are available in the [2024 Business Meeting Google Drive](#).

[2024 Business meeting slides](#)

1. Called to order at 12:48
2. Rice welcomed members and non-members to the meeting.
3. **Approval of [Minutes from the 2023 Business Meeting](#)**
 - Rice noted that the minutes were distributed by email. There were no further corrections.
 - Motion: Spencer
 - Second: Bordelon
 - The motion was approved by acclamation.
4. **Introductions**
 - Rice introduced the executive individually. Introduce Bordelon, Vice-President; Kellam, Secretary; Doty, Treasurer; Cannon, Past-President,
 - Rice introduced the Administrative Committee as a whole.
5. **Executive Reports**
 - Rice encouraged everyone to read the reports online.
 - President (Rice) - [report](#)
 - Looking to the future, we need to take stock of our members and what they want. We want to grow membership but make sure we have a niche place in the data landscape.
 - Consider how you can get involved, either future conferences, committee or group work, engaging with the listserv or blog, running for an election.
 - Treasurer (Doty) - [report](#)
 - IASSIST has had an interesting few years. We have shifted how we handle our finances. We are an entirely volunteer run organization. As we were going into our Fiscal Year 2023, we had quite a few expenses. The income we bring in are based on the membership dues (very affordable) and at times income from the conferences. 2023 was the first year in which the conference funds were handled by IASSIST and not a hosting institution.
 - Program support funds goes to a variety of programmatic activities like Fellows, Sponsorships, etc.
 - In the 2024 budget, the income and expenses are closer. The bulk of our income is coming from our registration fees but those then support the conference.
 - Overall account balances over time. We went from accounts in four different currencies and we consolidated those accounts over time.
 - Rice - She tried to contextualize some of the budget material in her report.
 - Questions
 - No questions were asked.

6. Regional Secretaries

- Rice explained that the regional secretaries are tasked to support activities within their designated regions and are experts in data activities in their regions. Rice introduced them individually.
- [Africa Report](#) (Nekesa)
- Asia/Australia - No report provided (Spencer)
- [Canada Report](#) (Fry)
- [Europe report](#) (Schiller)
- [USA Report](#) (Tulley)

7. Committee Reports

- Rice asked each committee chair to come up and give a brief presentation.
- Elections Committee (Rice on behalf of Cannon) has no activity this year; next year is the election.
- Membership (Tickner) - [report](#)
 - IASSIST is global with members from most continents. Our membership numbers have remained fairly consistent, with only a little blip in 2020. Regional membership in Africa, especially, has grown.
 - Sector membership has not changed much over time.
 - We now have a Redbubble site for our IASSIST merchandise. You can buy anything with an IASSIST logo on it. Not meant for making a profit.
- Professional Development (Yin & Young) - [report](#)
 - They had four webinars during 2023-2024.
 - We have almost 400 subscribers to our YouTube channel. Young created a new YouTube playlist for Professional Development webinars so they are more findable.
 - The committee welcomes more suggestions for future webinars and those interested in joining the committee.
- Fellows (Arguillas & Young) - [report](#)
 - The committee had 44 applications. Of those, the committee chose four fellows.
 - They facilitated the Fellows program, assisted with visa applications, and worked with the PD committee to create a buddy program.
- Communications (Alaterä/Painter) - [report](#)
 - Zac Painter presented on behalf of Alaterä. Painter explained the purpose of the committee.
 - The website has had some minor development, but no significant issues. They set up a conference site for 2024 and will do so for 2025.
 - They are getting feedback in the form. Ashley Jester manages the listserv.
 - Social media - We have LinkedIn and Bluesky accounts now.
 - They reminded the membership that there is a difference between the main website and the membership site.
 - If you use social media, please follow us. If you have questions, please ask.
- IQ Report (Schwartz-Soicher, Hayslett) - [report](#)
 - The co-editors completed their first year as IQ co-editors. It has been going well.
 - They encouraged everyone to read the annual report and check the IQ for updates.

- They have a vacancy to replace Rob Sippel (FSU). They need someone to finish his term and then take a term beyond. They are especially looking for people outside Canada and the US to represent IASSIST better.
 - Consider turning your conference presentation into an IQ submission!
 - Paper competition - Lauren Phegley and Lynda Kellam got a certificate, free registration at next year's conference, and some IASSIST swag. Thanks to Meryl Brodsky for coordinating the paper competition.
 - A result of their work this year is that IASSIST received the DOAJ seal.
- IASSIST 2024 Program (Lafferty-Hess) - [report](#)
 - It has been the best IASSIST ever. We tried to move up the timeline for the conference to help facilitate the visa letter process.
 - We had an amazing number of excellent proposals. We accepted 156 presentations and have over 320 attendees.
 - As for topics, we still have a high number of data management-focused presentations, but also quite a few related to emerging trends, such as AI and data.
- Constitution Review Committee (Rice on behalf of Alaterä) - no activity this year

8. Interest Group Reports

- Rice reminded attendees that interest groups are easy to create if there is interest.
- Diversity, Equity, and Inclusion Data Resources Interest Group (Hayslett for Goben & Perry) - [report](#)
 - They are looking at a few different topics now. Anja Perry is stepping down, and Todd Quinn is the new coordinator.
- Geospatial Interest Group (Murack & Tickner) - [report](#)
 - They are looking for a new coordinator.
- QSSHDIG (Haaker, Thompson, Hagman, Bussel) - [report](#)
 - They represent people interested in qualitative and humanities data. Their meeting will be in 602.
- Data Collection Development Interest Group (DataCDIG) (Esty & Nakao) - [report](#)
 - This is a newer interest group. A critical mass of IASSIST members has an interest in an area. Their focus is on the growing duties for collection development.
 - Come to the IG this afternoon or their panel tomorrow. They want to create a new community around this topic.
- Rice introduced the new Interest Group for Professionals New to Data Support (IG-ProNDS) with Sophia Adeyeye and Paula Lackie as co-coordinators.
 - They will plan to meet in the lobby.

9. Action groups

- Rice described what an action group does and announced the two new action groups.
- Organizational Archive Action Group with Christine Nieman Hislop as coordinator
 - The group will develop finding aids and archival material to use at the 50th conference.
- Program Committee Review AG with Bobray Bordelon as coordinator
 - The group will focus on reviewing our program committee approach

10. IASSIST 2025 unveiling (Felix)

- IASSIST 2025 will be in Bristol, UK. Bristol is big enough to be interesting and small enough to be accessible. Workshops will be at the Business School.
 - Bristol is a big center for the creative arts. Our banquet will be at an arts center.
- **Adjournment** (Rice)
 - Motion: Lackie
 - Second: Karcher
 - We adjourned at 1:41pm